



424 Jefferson Street  
Oakland, CA 94607  
www.misseey.org

## TRANSITIONAL AGE YOUTH (CSE-TAY) SUCCESS COACH POSITION DESCRIPTION

*\*Please note that this is a temporary position.*

**MISSEY, Inc. (Motivating, Inspiring, Serving and Supporting Exploited Youth)** is a community-based organization in Oakland, CA, founded in 2007 to respond to the epidemic of sexual exploitation. We offer holistic services in a safe environment to support and serve sexually exploited youth. MISSEY envisions a world without commercial sexual exploitation. Our mission is to provide services to commercially sexually exploited youth and to work for systemic change with the youth we serve. MISSEY utilizes a comprehensive service model that centers youth, facilitates safe and healing spaces, fosters healthy and loving relationships, and manifests hope and healing with survivors.

### **Success Coach Position Summary**

MISSEY believes that with the right opportunities and support, domestically trafficked youth can overcome the circumstances of their exploitation and thrive. Advocacy, support, and navigation are provided to transition age youth who have experienced commercial sexual exploitation.

Under the supervision of the Director of Programs, the Success Coach is responsible for developing and maintaining MISSEY's success coaching services. This includes providing one-on-one supports and mentorship to transitional age youth between the ages of 16 - 24, engaging with families, collaborating across systems and disciplines, and working as part of a service delivery team focused on victims and survivors of commercial sexual exploitation. Through a trusting relationship with clients, the Success Coach focuses on supporting disengagement from exploitation, recovery and growth with young people.

The Success Coach works in alignment with MISSEY's mission, resources, and in compliance with grants, contracts, agency policies and procedures, and legal requirements.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

#### **Direct Services**

1. Assess participants' basic needs for shelter, food, clothing, medical care; functional status; physical and mental health; and risk factors such as substance abuse.
2. With participants, develop and implement goal oriented life plans based on participants' overall needs and hopes for the future.
3. Meet individually with participants on a weekly basis to:
  - Identify appropriate resources and advocate for services.
  - Assist participants to secure identified resources.
  - Support participants' enrollment and attendance at school and/or workforce readiness and their academic/professional achievement.
  - Facilitate referrals to individual and family therapists in the community.
  - Ensure housing is stabilized, including placements through the foster care system as needed.
4. Provide crisis intervention services as needed.
5. Develop and implement topic specific workshops as requested.
6. Provide support, milieu management and group facilitation to Transitional Age Youth in MISSEY's Drop In Center.

#### **Indirect Services**

7. Work collaboratively with child welfare workers, probation officers, family members and participant-identified healthy supportive adults, housing providers, therapists, and others to carry out case plans, maintain participant stabilization and advocate for participants' overall needs.



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8. Assist foster parents, parents, family members and participant-identified healthy supportive adults, as well as providers in understanding the transitional age youth, their needs, the impact of their experiences, and how to best support their recovery.
9. Advocate for youth at Team Decision Meetings, in Emancipation Conferences, at court hearings, schools, foster homes, and with their child welfare worker.
10. Keep up to date records of contacts and activities in compliance with contracts, grants and agency policies and procedures.

#### **Other**

11. Annually, as part of supervision, develop a professional development plan identifying personal goals, objectives and activities.
12. Actively participate in supervision, case conferences and staff trainings.
13. Contribute as a team member and thought partner consistently open to learning together and aiming higher
14. Maintain confidentiality at all times.

### **POSITION REQUIREMENTS**

#### **Education**

- Bachelor's Degree in social work, psychology, counseling, sociology or other related degree required; relevant lived experience may be considered.

#### **Experience**

- Relevant experience providing case management with highly at-risk youth and young adults is required.
- Experience with client documentation and data entry is required.
- Experience working in gender specific services is preferred.
- Knowledge and experience accessing relevant government and community resources in Alameda County is preferred.

#### **Knowledge, Skills and Abilities**

- Excellent speaking and writing skills.
- Knowledge of commercial sexual exploitation and vulnerabilities to sex trafficking.
- Understanding of systemic and historical oppression and a commitment to social justice.
- Ability to develop positive relationships with youth and co-workers.
- Ability to take the initiative, be dependable, flexible and resourceful, and to follow directions when needed.
- Ability to function independently and as part of a team.
- Proficient in Microsoft Office Suites, Google Docs/ Calendar and Internet usage.

#### **Additional Requirements**

- Current drivers license, clean driving record along with cleared background check.

### **SALARY AND BENEFITS**

This is a full time (40 hours a week), non-exempt position with benefits.

- Annual salary is \$46,000.
- Medical, paid time off and other benefits available to both part-time and full-time staff.

*MISSEY is an equal opportunity employer. The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.*